

RUSS Community Hub Covid-19 rules and guidance

Our duty to you as a visitor

RUSS has a duty of care to all visitors, including staff contractors and volunteers, to ensure that you are not exposed to health and safety risks.

All visitors must:

- Maintain social distancing (at least 1 metre)
- Wear a facemask inside the Hub
- Wash their hands or sanitize on entry to the Hub
- Sign in to the Track and Trace app

About this guidance

The RUSS Hub reopening plan is consistent with:

- [core public health guidance](#) regarding health, hygiene, and [social distancing](#); and
- [safe workplace guidelines](#), to ensure employees* are safe to return to work.

*It should be noted that RUSS's two employees will continue to work from home until further notice. Our first concern is to our community users.

You can read the full guidance on the government's advice page "[Covid-19 Guidance for the Safe use of Multi-Purpose Community Facilities](#)"

This guidance now forms part of the Hub Facilities Guide for users, a hard copy of which is kept in the Hub.

RUSS Hub Risk assessment

A [COVID-19 risk assessment](#) has been completed, taking account of social distancing. This is in addition to risk assessments already in place for the community Hub.

Visitor numbers

If using the Hub building - an enclosed area - we advise a limit on the maximum number of users able to use the community Hub is:

- 2 persons - if not from the same household or support bubble
- Up to 6 – if from the same household or support bubble

Social distancing

All users of the Hub must strictly adhere to social distancing of 2 metres or 1 metre with risk mitigation (where 2 metres is not viable) including while in the space outside the Hub (garden and entrance areas).

Arrival times

Arrival and departure times of different groups reduces the pressure at exits and entrances. As there is only one entrance to the Hub, only **one group per day may use the Hub**. This is to allow cleaning and adequate air circulation between visits and reduce risk at entrances and alleyways.

Handwashing

On entering and leaving the Hub, everyone, including staff and contractors, is asked to **wash their hands thoroughly for at least 20 seconds using soap and water** or to use hand sanitiser if hand washing facilities are not available.

Face coverings

On entering the Hub, **users are required to wear a face covering**, and are required to keep it on, unless covered under a 'reasonable excuse' – e.g. if they have a health or disability reason to not wear one. We ask all hub users to eat and drink outside the Hub.

Toilets and cleaning

Hand sanitiser is available on entry to the Hub and to the toilet,

Running water and liquid soap and suitable options for drying (either paper towels are available, or visitors may bring their own hand towels).

A visible cleaning schedule is kept inside the Hub's bathroom.

Normal cleaning products are used, disposable cloths or paper roll to clean all hard surfaces are made available.

Waste facilities are provided, however, we encourage all users to take their own rubbish home with them to help keep the Hub clean.

Ventilation

The Hub is kept ventilated by **air vents, which should be left open at all times**. For additional ventilation, users are encouraged to keep the doors open when appropriate.

Please email info@theruss.org with any questions and comments about this guide